

**INSTRUCTIONS FOR COMPLETING THE  
AFFIDAVIT OF IDENTIFICATION OF JUDGMENT  
DEBTOR (MSA 548.09 subd. 2)**

**The judgment creditor, or the creditor's agent or attorney must complete this form.**

1. Enter the full title of the case.
2. Enter the case number.
3. Enter the judgment debtor's complete name, occupation, place of residence and post office address.

*Note: If debtor lives in an incorporated place of more than 5,000, the street and number of both residence and business must be given.*

4. The judgment creditor, creditor's agent or attorney must list their name, address, telephone number and attorney ID number if appropriate.
5. Sign the form before a Notary Public or before a Hennepin County District Court Clerk in the Civil Division.
6. Mail the Affidavit of Identification of Judgment Debtor to:

Hennepin County District Court  
C1251 Judgment Department  
300 South Sixth Street  
Hennepin County Government Center  
Minneapolis, MN 55487

Note: If the case originated in Conciliation Court and you have not yet transcribed (moved) it to District Court, mail the Affidavit of ID along with your transcript request to:

Hennepin County Conciliation Court  
350 South 5<sup>th</sup> Street, Room 306 City Hall  
Minneapolis MN 55415-0926

**OR**

File the Affidavit of Identification of Judgment Debtor at the Civil Intake counter on the Public Service Level of the Government Center.

STATE OF MINNESOTA  
COUNTY OF HENNEPIN

FOURTH JUDICIAL DISTRICT  
DISTRICT COURT

**AFFIDAVIT OF IDENTIFICATION OF  
JUDGMENT DEBTOR  
(MSA 548.09 subd. 2)**

\_\_\_\_\_  
*Plaintiff(s)*

Vs

Case No. \_\_\_\_\_

\_\_\_\_\_  
*Defendant(s)*

\_\_\_\_\_, being duly sworn, deposes and says; that he/she is the Judgment Creditor, agent or attorney for the Judgment Creditor, and that to the best of his/her knowledge, information, and belief, the full name(s) of the Judgment Debtor(s) in the above-entitled action is as follows:

and that the business and occupation of said judgment debtor(s) is as follows:

that the present residence is: (number, street, city, state, zip)

The above statement of claim is true and correct to the best of my knowledge.

_____ <i>Name</i>	_____ <i>Signature</i>
_____ <i>Address</i>	_____ <i>Telephone</i>
_____ <i>City/State/Zip</i>	_____ <i>Attorney ID Number</i>

**Note: If debtor is in an incorporated place of more than 5,000, the street and number of both residence and business must be given.**

Sworn and subscribed to before me this  
\_\_\_\_\_ day of \_\_\_\_\_, 20\_\_\_\_.

\_\_\_\_\_  
Notary/Court Clerk