



**UNITED STATES DISTRICT COURT
District of Minnesota**

Richard D. Sletten, Clerk
Wendy S. Osterberg, Chief Deputy Clerk

Warren E. Burger Federal
Building and U.S. Courthouse
316 North Robert Street
Suite 100
St. Paul, MN 55101
(651) 848-1100

U.S. Courthouse
300 South Fourth Street
Suite 202
Minneapolis, MN 55415
(612) 664-5000

Gerald W. Heaney Federal Building and
U.S. Courthouse and Customhouse
515 West First Street
Suite 417
Duluth, MN 55802
(218) 529-3500

U.S. Courthouse
118 South Mill Street
Suite 212
Fergus Falls, MN 56537
(218) 739-5758

March 24, 2009

**NOTICE TO ALL MEMBERS OF THE BAR OF
THE DISTRICT OF MINNESOTA
*** REQUIRED ATTORNEY RE-REGISTRATION *****

SECOND AND FINAL NOTICE

The U.S. District Court for the District of Minnesota requires members of its Bar to re-register every three years in order to maintain an accurate roll of admitted attorneys. The last re-registration was held in 2008 where A-G attorneys re-registered. The Clerk of Court is directed to give public notice to all admitted members of the Bar of this Court informing them that they must update their attorney records and pay the required \$40.00 fee according to the following schedule:

Last Name Beginning with the Letters:

H-M: February 4 - March 11, 2009

N-Z: February - March 2010

A-G: February - March 2011

You are receiving this notice because our records indicate that it is time for you to re-register and we have not yet received your re-registration. If you have already sent your affidavit and fee, please disregard this notice. If not, we ask that you update your record with the Court and complete the re-registration affidavit. To update your record, please log into your ECF account at <https://ecf.mnd.uscourts.gov>, click on UTILITIES, then click MAINTAIN YOUR ACCOUNT. After updating your information or confirming that it is accurate, please complete the attached re-registration affidavit and mail or deliver it to the Clerk of Court along with a \$40.00 check for the re-registration fee on or before April 17, 2009.

Counsel who fail to re-register will be considered "inactive," their ECF account will be suspended and they will be unable to obtain a certificate of good standing.

Counsel who do not re-register, and who later seek to practice before this Court, will be required to submit proof of previous admission to this Court, proof of good standing with the Minnesota Supreme Court and the current re-registration fee.

If you wish to receive a receipt of your re-registration payment, you must include a self-addressed stamped envelope when submitting your affidavit and fee.

Richard D. Sletten, Clerk



**UNITED STATES DISTRICT COURT
District of Minnesota**

Richard D. Sletten, Clerk
Wendy S. Osterberg, Chief Deputy Clerk

Warren E. Burger Federal
Building and U.S. Courthouse
316 North Robert Street
Suite 100
St. Paul, MN 55101
(651) 848-1100

U.S. Courthouse
300 South Fourth Street
Suite 202
Minneapolis, MN 55415
(612) 664-5000

Gerald W. Heaney Federal Building and
U.S. Courthouse and Customhouse
515 West First Street
Suite 417
Duluth, MN 55802
(218) 529-3500

U.S. Courthouse
118 South Mill Street
Suite 212
Fergus Falls, MN 56537
(218) 739-5758

ATTORNEY RE-REGISTRATION AFFIDAVIT

I, _____, do hereby certify that I am a member in good standing of the Minnesota State Bar, I am presently eligible to practice before the Minnesota Supreme Court, and that my firm name, address, e-mail, and phone number (check one of the following):

- were current and accurate as contained in the ECF database of the U.S. District Court for the District of Minnesota as of _____, or
- were updated on _____ in the ECF database of the U.S. District Court for the District of Minnesota as noted in the table below, or
- are provided in the table below (check here if you do not have an ECF login and password and provide your current contact information in the table below):

Attorney Name:			
MN Bar ID:			
Law Firm Name:			
Street Address			
City, State Zip			
Phone	() -	Fax	() -
E-mail			

Please provide any changes you made in ECF. Thank you!

_____ I have verified or updated my contact information in ECF and enclosed a check for \$40.00 as my fee for the 2009 re-registration.

_____ I have verified or updated my contact information in ECF, then faxed this affidavit along with my [credit card authorization form](#) for the \$40.00 fee for the 2009 re-registration to 612-664-5033.

Attorney's Original Signature

Date

Do you wish to receive court news, press releases, and other non-case related correspondence via e-mail?

- YES, at this email address: _____
- NO

Please return Affidavit with \$40.00 re-registration fee to: Clerk, U.S. District Court
Attn: Attorney Re-Registration
300 South Fourth Street, Suite 202
Minneapolis, MN 55415

Thank you!

NOTE: If you would like a receipt, please enclose a self-addressed stamped envelope, otherwise, no receipt will be issued.